**University of Phnom Penh**

**Faculty of ……………….**

**Department of ……………….**

**Bachelor of Arts/Science in ……………….**

**Course Syllabus**

**Part 1: Vision, Mission, Goals, and Objectives**

|  |  |
| --- | --- |
| **Program Vision:** | **Program Mission** |
| **Program Goals** | **Program Educational Philosophy** |
| **Program Educational Objectives (PEOs)** |

**Part 2: Course Details**

**2.1. Course Specification**

|  |  |
| --- | --- |
| **Course Title**  |  |
| **Course Code**  |  | **No. of Credits**  |  |
| **Course Description** |  |
| **Pre-requisites (If any)** |  |
| **Course Instructor** |  | **Qualification** |  |
| **Email**  |   | **Telephone No.** |  |
| **Other Course** **Teacher(s)/Lecturer(s) (If any)** |  | **Qualification** |  |
| **Course Type**  |  🞎Major Core 🞎 Elective 🞎 🞎Other:………  |
| **Course Availability** |  1st Semester 🞎 2nd Semester 🞎 or Term  |
| Date of Approval  |  |
| Date of Revision |  |

Note: The course is similar to the subject to be taught. A Major Course is a specific subject for a specialized field that provides students with expertise and skills according to the specific outcomes related to the knowledge and skills of the subject disciplines. Core Course refers to subjects that provide the fundamental outcomes or soft skills to shape expertise competence including demonstration, oral communication, problem-solving, information technology, teamwork, or team leadership, etc.

**2. 2. Course Alignment**

|  |
| --- |
| **Program Learning Outcomes (PLOs):** PLOs have to be aligned with CQF domains1. Knowledge

PLO1: PLO2:1. Cognitive Skills

PLO#: PLO#:1. Interpersonal Skills and Responsibility

PLO#: PLO#:1. Communication, information technology, and numerical skills

PLO#: PLO#:1. Psychomotor Skills

PLO#: PLO#: |
| **Course Learning Outcomes**Upon completion of this course, the student will be able to: | **Program Learning Outcomes​ (PLOs)**(How CLOs contribute to PLOs) |
| **KSA** | CLOs | **PLO1** | **PLO2** | **PLO#** | **PLO#** | **PLO#** | **PLO#** | **PLO#** | **PLO#** |
| knowledge | CLO1: |  |  |  |  |  |  |  |  |
| CLO2 |  |  |  |  |  |  |  |  |
| CLO3 |  |  |  |  |  |  |  |  |
| CLO4 |  |  |  |  |  |  |  |  |
| Skill | CLO5 |  |  |  |  |  |  |  |  |
| CLO6 |  |  |  |  |  |  |  |  |
| CLO7 |  |  |  |  |  |  |  |  |
| Attitude | CLO8 |  |  |  |  |  |  |  |  |
| CLO9 |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

**\*\*** P: Partially fulfilled/Contributed :**1%-35%** of competence contributed by the course/principle.

**\*\*** M: Moderately fulfilled/Contributed: **36%-50%** of competence contributed by the course/principle.

**\*\*** F: Fully fulfilled/Contributed: **51%+** of competence contributed by the course/principle.

**2.3. Course Outline**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Week &Date** | **Topic** | **Hour** | **Intended Learning Outcomes (ILOs)**Upon completion of this session, students must be able to: | **CLOs Alignment** | **Teaching and Learning Activities** | **Assessment Methods** | **Instructional Materials and Resources** |
| 1 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 2 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 3 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 4 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 5 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 6 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 7 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 8 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 9 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 10 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 11 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 12 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 13 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 14 | …… |  | ………………… | ……………. | …………….. | ……………. |  |
| 15 | …… |  | ………………… | ……………. | …………….. | ……………. |  |

**2.4. Essential Documents:**

* **Core Textbook**
* **Additional Reading materials/ References**
* **Laboratory Activities (If Any)**
* **Equipment/Software**

**Part 3: Teaching And Learning Activities**

**3.1 Course Policy** (Might be Referred to Student Booklet)

**3.2. Student Responsibility**

**Part 4: Evaluation Details**

**4.1 Description of Assessment Tasks**

**4.2 Grading Criteria for Paperwork/Subjective Tasks (Rubric)**

**4.3 Subjective and Objective Measures of PLOs**

**Subjective Measures**

Setup measurement criteria to assess the outcomes of teaching and learning

Example: The outcomes of teaching and learning activities

|  |  |  |  |
| --- | --- | --- | --- |
| **KNOWLEDGE** | Percentage  | **COMPETENCES** | Percentage |
| Generic Learning Outcomes | 30% | Generic Competence | 40% |
| Specific Learning Outcomes | 70% | Specific Competence | 50% |
|  | Soft Skills | 5% |
| Information Technology and numerical skills | 5% |

Example: Behavioural Dimension Evaluation

|  |  |  |  |
| --- | --- | --- | --- |
| Criteria | Formative Assessment% | Midterm Assessment% | Summative Assessment% |
| Knowledge | 60% | 75% | 50% |
| Comprehension | 20% | 10% | 10% |
| Application/Analysis | 20% | 15% | 40% |

**Objective Measures**

Example: Blueprint for Assessment Tasks

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Descriptions**  | **Weighting**  | **CLOs Alignment** |
| **1** | Pre- and post-tests of competencies (diagnostic tests) | 5% |  |
| **2** | Projects or individual Assignments | 5% |  |
| **3** | Portfolios Assessment | 5% |  |
| **4** | Laboratory or practical tests | 10% |  |
| **5** | Competency-Based Assessment (Group Assignment) | 15% |  |
| **6** | Performance Tests (Formative) or Mid-term Examination | 20% |  |
| **7** | Major Written Assignment or Final Exam | 40% |  |
| **Total** | **100%** |  |

**4.4. Rating Scale**

|  |  |  |  |
| --- | --- | --- | --- |
| **Letter Grade** | **Grade Point** | **Score** | **Explanation** |
| **A** | 4.00 | 85-100 | Excellent |
| **B+** | 3.50 | 80-84 | Very Good |
| **B** | 3.00 | 75-79 | Good |
| **C+** | 2.50 | 70-74 | Fairly Good |
| **C** | 2.00 | 65-69 | Fair |
| **D+** | 1.50 | 60-64 | Poor |
| **D** | 1.00 | 50-59 | Very Poor |
| **F** | 0.00 | <50 | Fail |

**Approval Statement**

|  |  |  |  |
| --- | --- | --- | --- |
| Approved by | Recommending Approved by | Reviewed by | Prepared by |
|  |  |  |  |
| Dean of Faculty | Head of Department | Chief of IQA | Curriculum Committee |